



METCOM 9-1-1

BOARD MEETING MINUTES

June 14, 2017

Members in Attendance:

Jerry Adcock
Sherry Bensema
Mike Erwert
Jim Ferraris
Jay Hannon
Mike Healy
Bill Miles

Scott Shepherd
Don Taylor
Rod Yoder
Jordan Donat
Jeff Fossholm
Ed Grambusch
Alan Hume

Shawn Baird

METCOM Staff:

Gina Audritsh
Louise Funk
John Thompson

METCOM regular Governing Board meeting called to order at 10:01 AM with a quorum met by members present.

Meeting Minutes:

The Board Meeting Minutes for the March 29, 2017 meeting was presented for approval.

- Motion to approve meeting minutes: Bill Miles
- Motion second: Sherry Bensema
- Motion carried no opposition.

Monthly Financial Review:

The monthly financials for the months of March 2017, April 2017, and May 2017 were presented for review. No discussion.

- Motion to approve the financials: Jeff Fossholm
- Motion second: Jay Hannon
- Motion carried no opposition.

Resolution 2017-05: Ratification of CBA with NMCDA:

Resolution 2017-02 was presented to the board for review and consideration. This Resolution is to ratify the Collective Bargaining Agreement reopener between METCOM and the NMCDA.

- Motion to approve Resolution 2017-05: Jim Ferraris
- Motion second: Jeff Fossholm
- Motion to approve and adopt Resolution 2017-05 carried no opposition.

Budget Hearing was open at 10:08

Chair Rod Yoder asked for public comment – none heard

Forest Service Contract Update:

METCOM extended the Forest Service contract through the end of June, 2017. METCOM has yet to receive a proposed contract from the Forest Service to continue Dispatch services. The contract is due to Gina on June 21, 2017. The Salem/Corvallis BLM office has been eliminated so there is a portion of the contract that will not be renewed. This would remove approximately \$21,000 from the yearly cost of the contract. In order to maintain current staffing in the budget of 19 FTE's, the funding will have to be made up in user fees or some other method. The proposed budget includes a 4.5% increase along with the Forest Service contract in order to

maintain current staffing. The expectation is the contract will be for a three year period with the USFS having 2 year option to extend the contract without negotiations.

Budget Hearing Fiscal Year 2017-2018

Budget hearing opened for public comment

- No public comment
- No User comments/questions
- Public meeting closed at 10:49 AM

Resolution 2017-04: Adopt Fiscal year 2017-2018 Budget

- Motion to adopt Resolution 2017-04: Scott Shepherd
- Motion second: Sherry Bensema
- Motion carried with no opposition

Develop User Fee Formula Committee:

Recommendation from the Budget Process included discussing future user fee formulas for METCOM. Chair Rod Yoder will send out a few dates to the committee for a first meeting. Representation on the committee includes: Alan Hume, Scott Shepherd and Don Taylor, and Ed Grambusch volunteer. Executive Board Members [Jeff Fossholm, Rod Yoder, Jim Ferraris] will be involved as well. Committee meeting will begin around the beginning of August.

Shared Backup to 911 Center update:

METCOM continues to work with the City of Salem, Brad has met with their technical committee and have taken them on a walk thru of the backup center. The make-busy switch that was located at the backup center has been moved to WVCC and WVCC has moved their make-busy switch to METCOM. The make-busy switch has been tested and is functioning properly.

Mindshare Console radio project & Voice Logger update:

Mindshare was at METCOM last week. The back room equipment has been installed and two positions have been set up for staff to start getting familiarized. Expected to go "go live" around mid-August. Mindshare will be back at the end of July continue implementation.

Radio System Update:

Gina and Chris Schuler (radio consultant) met with Harris Communications and ODOT/OSP representatives on June 8th, 2017. The state is requesting that we have a more accurate number of subscriber units in order to facilitate a better idea of what the impact would be on the system and the cache radios for backup purposes. Gina will send out a request to each user to assist with verification of the numbers. Additionally, there was discussion involving the Whipper Site. METCOM and METCOM's users would be the first that would be partnering by way of paying subscriber fees on the State system. Deschutes County is a partner but they are not paying fees on the State system due to bringing sites into the system for the State to utilize. Depending upon the number of users on the system could change the subscription fee. Gina will meet with Harris and the State again in July; meeting date still to be determined. The direction from the Board included the consensus that further conversations need to occur with the State.

Accreditation update:

We had our on-site inspection on June 12, 2017 with the Oregon Accreditation Alliance. There were two policies we need to send back with modifications. METCOM will be recommended for approval for accreditation. Final approval is expected to occur between sometime between September and December.

WVCC/METCOM Stakeholder Meeting:

CAD to CAD discussion is on hold until the technical committee as has seen both CAD systems. Trittech gave a demo of their CAD system last week and Tyler/New World will be giving a demo of their system next week. Next meeting has not been scheduled.

Agency Updates:

Gina recommended reviewing the strategic planning goals in the December or January User Board meeting to ensure we are on the right track or if there is a need for modifications.

METCOM was nominated and selected for the Tyler/New World Excellence award. METCOM received the award at the Tyler Conference in Texas in May. Along with the award, METCOM received reimbursement from Tyler Technologies for travel and lodging for the Conference.

Solar Eclipse: If your agency is aware of any planned events or camping in areas not typically used as campground, please notify METCOM as well as Marion County Emergency Management. Please provide maps of any planned events/camping areas. The sooner we get the information, the sooner we can incorporate the information in the CAD.

Budget Hearing Closed at 10:48 a.m.

Round Table: None

Upcoming Board Meeting Dates:

September 20th, 2017 @10:00

December 13th, 2017 @ 10:00

Meeting adjourned at 10:49 a.m.

Respectfully Submitted by,
John Thompson
Operations Supervisor