



METCOM 9-1-1

Governing Board Meeting Minutes

March 1, 2022

Members in Attendance- Meeting held via Zoom On-Line due to Covid-19

Members in Attendance:

Sherry Bensema
Joe Budge
Mark Daniel
Jordan Donat
Dave Friesendahl
Ed Grambusch
Brandon Hamilton
Kevin Hendricks
Michael Kahrmann
Bill Miles
Dan Mullen
Dave Rash
Don Taylor
Jim Trierweiler

Other in Attendan

Patrick Hoover- Contractor w/MCPW
Brian Nicholas- MCPW

METCOM Staff:

Wendy Patterson
Mark Spross
John Thompson
Jordan VanDyke

METCOM regular Governing Board meeting called to order at 10:00 AM with a quorum met by members present via Zoom on-line platform due to COVID-19.

Absentee Ballots were received to cast vote for the January 25th, 2022 Board Meeting Minutes and the approval of the presented METCOM FY 2022-2023 budget received by: Jim Angelmier, Jack Carriger, Paul Iverson, Leland Ohrt, Martin Pilcher, and Roy Hari.

The board meeting was opened by Mark Spross then transferred to Chief Mark Daniel.

- Dave Frisendahl made the motion to accept the January 25, 2022 Board Meeting minutes.
- Second by Don Sherry Bensema
- Motion passed 18 for / 2 abstain / 1 no vote

Radio Project update:

- Brian Nicholas – MCPW Director – *Takes the floor:*
- Brian introduces Patrick Hoover – Radio Technology Services, will be the Project Manager for the Marion County radio project.
- A radio tech advisory meeting has been scheduled for Tuesday, March 8th, 2022. Summary emails have been sent to the committee members. The meeting will be for a one hour block to be focused on:
 - Goals for the project
 - Tax process
 - When to find time on committee member calendars for future meetings with ADCOMM

TAC members for METCOM:

- Sherry Besema
 - Mark Daniel
 - Joe Budge
 - David Frisendahl
 - Ed Grambusch
 - Marty Pilcher
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- Patrick Hoover advised after the first meeting, there will be a heavy stakeholder engagement. He intends to spend a lot of time with all of the end users to gather individual input. Patrick will be meeting with each of the individual METOCM agencies to confirm and add to the information ADCOMM gathered earlier in the process.
 - Brian Nicholas stated that they plan to walk into the meeting with a white paper that defines a first round of adjectives for the project and program as a whole. They will use that as a baseline to see how the meets the expectations of METCOM member agencies will need to see from the radio project and systems. The white paper is meant as a starting point for the project and expand from there. After that they will evaluate how funding and user representation will work, etc. The white paper is not a specific agenda, is only intended as a starting point.
 - The meeting will be available by a "Teams Meeting" invite.

Follow Up Discussion:

- About how long after the first meeting do you think Patrick will be able to start engaging with the METCOM users? Patrick advised he would be starting immediately due to the amount of agencies and "ground" to cover. He wants everyone to have the option for input to ensure they are meeting the needs for law enforcement, fire and ambulance agencies. He will be putting a game plan in place very shortly.
- The intent is for everyone to be able to voice what their agency needs and concerns are. The goal is to look at the common themes to ensure that is there is

a need across the county that it is being addressed. In addition to identify individual agency needs in case there is an easy fix for when the system goes live.

- This will feel like a "re-due" from what agencies provided two years ago, however MCPW needs Patrick to meet with each agency directly to hear the needs and concerns directly from the agencies and not relying on previous summary information from ADCOMM.

2022/23 Budget Discussion & Vote:

Mark Spross asked if there was any discussion regarding the budget proposed at the January 25, 2022 Board Meeting. No questions were brought forward.

Moved forward with a motion to approve the 2022/2023 FY METCOM Budget as presented – motion by Chief Joe Budge

Motion second by Ed Grambusch

Opened for discussion. No discussion

Motion passed 22 in favor / 1 against / 0 abstain

Open Agenda:

- Dispatcher Tobey Olson is moving and vacating her position. Her last day is Friday, March 11th, 2022. There will be a pizza party for her on Friday, March 11th at 7:00 PM if you wish to come by.
- METCOM receives a discount on our annual insurance based on completing different benchmarks for best practices set by SDAO. This year on benchmark addresses board duties and responsibilities. This equates to an additional 4% discount on our insurance. To obtain this discount we need two things:
 1. SDAO to perform a board assessment for METCOM. This equates to an approximate 90 minute meeting with SDAO and the Board. The alternative would be to have all board members attend at least on SDAO class/training.
 2. METCOM needs to have at least two board members sign up for the SDAO Board Leadership Academy. If interested, please contact Mark Spross.
- House Bill 4068
 - This bill is on track to pass. It would require all elected officials to take a NIMS training. This will include your city councils and board members along with agency heads. Also, agencies will need to participate in at least one emergency response training exercise, once every 10 years.
- Dan Mullen – Thank you to everyone for their support from the February 3rd accident. It was truly fantastic for what everyone did for us. Mark Daniel echoed what Dan said. People took care of our fire district in so many different ways; law enforcement, fire personnel and dispatch, thank you. Mark Spross

noted that dispatch also received a great deal of outreach from agencies, thank you.

- Joe Budge – Woodburn Fire is up for their five (5) year review of their ambulance service agreement with Marion County. One of the issues being discussed at that committee is priority dispatch capabilities at METCOM. The need for that is to hold compliance with their private ambulance providers for determining what is an emergency response. Right now there is not an objective means to do that beyond self-determination. Just wanted to let the METCOM Board Members know that discussion was going on and it may have some impact on our dispatch services. Mark Spross advised the Dan Mullen was researching potential funding opportunities regarding priority dispatching. He hopes to be making a presentation in the future. In addition METCOM has started a call type committee that was placed on the back burner due to WVCC coming onto our CAD system. There will likely be some changes with that already. Some initial costs, specific to Priority Dispatch, show we would be looking at approximately just over \$180,000 all in. This quote was from about one year ago. This would be just for the METCOM piece. It would not include METCOM training, field responder training or to include WVCC if rolling out county wide. The training for both METCOM and field responders would be critically important part of this program. Dan Mullen stated he has come up with about \$250,000 to include a 15% contingency. He has met with Shawn and Sherry to talk about a possible funding and grant options. Dan acknowledges that this would need to go to a committee first for review, discussion and appropriate process. Currently this would be for fire agencies only. Law agencies may address this as a possible option in the future if the interest is there. Joe Budge asked if this would be a one time fee or require an ongoing maintenance. Mark Spross advised that both would be involved; a one-time up-front fee as well as ongoing maintenance and recertification for dispatchers. We do not have specific fee amount at this time.

No further discussion.

Chair Mark Daniel Closed the meeting and adjourned @ 10:31 AM

Next meeting: May 24, 2022 – Public Hearing & Final Adoption of Budget