



## METCOM 9-1-1

### Governing Board Meeting Minutes June 1, 2021

#### Members in Attendance: Meeting Held via Zoom On-Line

Shawn Baird  
Sherry Bensema  
Joe Budge  
Mark Daniel  
Jordan Donat  
Ed Grambusch  
Alan Hume  
Bill Miles  
Fred Patterson  
Marty Pilcher

David Rash  
Richard Schmitz  
Scott Shepherd  
Don Taylor  
Jim Trierweiler

#### Others in Attendance:

Joe Kast  
Brian Nicholas - MCPW  
James Montgomery – Day  
Wireless

#### METCOM Staff:

Louise Funk  
Wendy Patterson  
Mark Spross  
Jordan VanDyke

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**METCOM regular Governing Board meeting called to order at 10:05 AM with a quorum met by members present via Zoom on-line platform due to COVID-19.**

The board meeting was opened by Scott Shepherd.

**Board Meeting Minutes:** The March 9, 2021 Board meeting minutes were provided in the board packet for review.

Motion to approve minutes: Ed Grambusch  
Motion 2<sup>nd</sup>: Joe Budge  
Motion carried no opposition

#### **METCOM 2021-2022 FY Budget:**

Budget Chairperson Mark Daniel opened the floor for discussion on the approved 2021-2022FY METCOM budget. Mark Spross noted that there is a \$16,000 reduction in the proposed adopted budget number than was passed as the 2021-2022FY approved budget. This is because METCOM paid out \$16,000 in the current budget year for the Pictometry project. Originally it was anticipated this would not be complete until after July 1, 2021 and was earmarked in the adopted budget carryover line item. As this was completed in this budget year, the 2021-2022FY carryover has been reduced by the \$16,000. The 2021-2022 approved budget was \$4,032,374. With the reduction of the \$16,000 in carryover, the final 2021-2022FY budget number to be considered for final adoption is \$4,016,374.

Mark Daniel opened the meeting for public comment. No public comment was brought forward.

Motion to adopt the METCOM 2021-2022 FY budget at \$4,016,374 and making appropriations (METCOM Resolution 2021-01): Marty Pilcher

Motion 2<sup>nd</sup>: Joe budge

Motion carried with no opposition

METCOM 2021-2022FY budget adopted by Resolution 2021-01.

#### **Marion County Radio Project Update:**

Brian Nicholas – Marion County has been working hard to secure the funds needed for the radio project core system. There is currently a \$12 million dollar earmark in HB3127 that has been

identified for county wide radio systems. This earmark is intended for the MC radio project and would pay for the central radio network itself. It has made it through ways and means and headed to the floor. Currently the proposal is to fund HB3127 with lottery backed bonds. If this occurs, funding would not be available until July 1, 2022. There is a backup plan if HB3127 does not make it past the floor. This project is eligible for the American Rescue Plan funding and there is a dollar amount set aside for the county there. There is also a \$1.2 million dollar earmark for radio communications at the federal level in a series of funding packages. The \$1.2 million would be fully dedicated to purchase subscriber units for police and fire districts (members of METCOM). Brian is optimistic that these funds will become available. More on this should be known around October of this year. Depending upon how the final system is configured, this should account for approximately 1/3 of the subscriber unit costs. Six METCOM users have been identified to sit on the Marion County Technical advisory committee. The Technical Advisory Committee is anticipated to be a 12 member committee; 6 from MECOM, 1 from Fire District #1, MCSO, MCPW and the Board of County Commissioner's office.

Marion County is in the process of hiring a consultant to act as a project manager for the radio project. They will retain ADCOMM for the engineering side as the technical advisor. Project Manager proposals are due the week of June 7<sup>th</sup>, 2021. Hope to have the position fill and started by the end of June.

Q: Ed Grambusch – Who can we expect will reach out to us; the project manager or ADCOMM?

A: METCOM agencies should expect to be contacted by the project manager.

Q: Mark Spross – Will the Radio Technical Advisory Committee meet this summer?

A: Brian will send out an update to the committee members by the end of next week. It is expected that the committee will meet sometime in July after the project manager is on board.

Committee Members from METCOM:

Ed Grambusch, Joe Budge, Marty Pilcher, Dave Frisendahl, Mark Daniel and Sherry Bensema.

### **METCOM General Updates:**

METCOM has successfully completed the re-accreditation through Oregon Accreditation Alliance.

METCOM was chosen to receive the International Team Award from APCO for the work on the wildfires this past year. Selected staff will travel in August to receive the award at the APCO national convention.

FEMA funds have been approved for Halls Ridge. We continue to work with the county on the rebuild of the site. When the original site was built, a NEPA study was not done. This is causing some delays. In addition, Mark is communicating with the City of Detroit to see if the fire department will be rebuilt or if METCOM will need to work with the City of Idanah to relocate the radio equipment that was originally housed at Detroit Fire. The total funds allocated from FEMA for both project sites is approximately \$170,000.

The State of Oregon is moving forward with the statewide Everbridge system. METCOM will be joining the statewide system through Marion County. We anticipate this to be complete for METCOM by the end of July. Our current contract with Everbridge is due to expire/renew in September.

METCOM has asked for a variance request to fund more of our phone positions. The state cut funding for three of our phone positions. METCOM will need a new phone system most likely towards the 1<sup>st</sup> and 3<sup>rd</sup> quarters of next year. We are hoping if the variance is approved, it will pay for 2 or 3 more positions.

Recruitment Update- Please encourage people you know that may be good dispatchers to apply with METCOM. They will need to type on a standard keyboard at least 45 WPM. We are still looking to fill a full-time position and two part-time call taker positions.

**Executive Board Change/Election:**

Scott Shepherd retires at the end of June. We need nominations for the 2<sup>nd</sup> Vice Chair from a law enforcement agency.

Richard Schmitz nominated Dave Frisendahl

Ed Grambusch 2<sup>nd</sup>

All in favor – all in favor, no opposition. Dave Frisendahl has been elected to the 2<sup>nd</sup> Vice Chair position. Mark Spross will speak with Dave to advise of the vote and confirm acceptance.

Executive Board as of July 1, 2021

Mark Daniel – Chair

Ed Grambusch – 1<sup>st</sup> Vice Chair

Dave Frisendahl – 2<sup>nd</sup> Vice Chair

**Budget Committee:**

Mark Spross would like to select the budget committee early this year to meet towards the end of the summer and address the user fee schedule.

Budget Committee Members:

Mark Daniel

Ed Grambusch

Sherry Bensema

Michael Kahrmann

Dave Rash

Dan Mullen (Mark Spross will confirm with Dan)

**Open Agenda:**

- A big thank you for Scott Shepherd for taking over as Board Chair. Best wishes for your retirement!

**Future Board Meetings:**

September 28, 2021

**Meeting adjourned at 10:30 AM.**