

**MARION AREA MULTI AGENCY EMERGENCY TELECOMMUNICATIONS
RESOLUTION 2023-01**

**A RESOLUTION ADOPTING A BUDGET FOR FISCAL YEAR 2023-24 AND
MAKING APPROPRIATIONS.**

BE IT RESOLVED that the Governing Board of Directors for Marion Area Multi Agency Emergency Telecommunications [METCOM] hereby adopts the budget for fiscal year 2023-2024 in the total of \$5,043,348. Said budget is available for public review at the Executive Directors office of METCOM located at 1060 Mt Hood Ave, Woodburn OR 97071 between the hours of 9 a.m. and 4 p.m., Monday thru Thursday.

BE IT RESOLVED that in accordance with Section 8 – Budget of the Intergovernmental Agreement for Communications Services, each participating agency to include participants and subscribers shall be assessed a user fee or contract for service agreement for communication services to be provided during fiscal year 2023-2024. This fee has been determined utilizing a cost sharing formula, which includes consideration for anticipated 9-1-1 Telephone Tax Revenue. This fee includes radio project collections assigned to Principal Members. The user fee assessment to each agency is as follows:

PRINCIPALS MEMBERS

Aumsville Fire District	\$ 62,315.07
Detroit Idahna RFPD	\$ 14,089.17
Drakes Crossing Fire	\$ 11,651.42
Gates RFPD	\$ 20,499.00
Hubbard Fire District	\$ 38,623.93
Jefferson RFPD	\$ 89,100.27
Lyons RFPD	\$ 69,054.05
Mill City RFPD	\$ 30,614.03
Monitor Fire District	\$ 21,518.23
Mt. Angel Fire District	\$ 36,037.66
Silverton Fire District	\$ 94,142.47
St. Paul Fire District	\$ 18,341.24
Stayton RFPD	\$ 77,954.85
Sublimity RFPD	\$ 62,725.59
Turner RFPD	\$ 67,799.85
Woodburn Fire District	\$204,399.90
City of Aumsville (Police)	\$101,609.73
City of Hubbard (Police)	\$ 97,866.66
City of Mt. Angel (Police)	\$ 88,983.29
City of Stayton (Police)	\$227,055.28
City of Silverton (Police)	\$227,401.65
City of Turner (Police)	\$ 42,249.38
City of Woodburn Police	\$537,106.22

SUBSCRIBERS

Marion County Public Works	\$ 42,797.50
Santiam Memorial Hospital	\$ 121,014.65
USFS & BLM	\$ 140,260.68
Woodburn Ambulance Services	\$ 223,256.26

Budget Resources other than User Fees included:

9-1-1 Telephone Tax Revenue	\$ 912,000.00
Capital Carryover	\$1,331,280.00
Interest/Misc	\$ 31,599.76

TOTAL BUDGET RESOURCES \$ 5,043,348.00

TOTAL REVENUES: \$ 5,043,348.00

BE IT RESOLVED that the budget amounts for the fiscal year 2023-2024 and for the purposes shown below are hereby appropriated as follows:

Operational Fund

Personnel Services	\$ 3,254,947.00
Materials and Services	\$ 572,671.00
Capital Outlay	\$ 292,121.00
Debt Service	\$ 00.00
Operating Contingency	\$ 291,459.00
Personnel Reserves	\$ 23,850.00
Reserve Capital	\$ 608,300.00

TOTAL APPROPRIATIONS: \$ 5,043,348.00

Dated this 30th day of May 2023.

APPROVED 

Board Chair, Mark Daniel

ATTEST 
Mark Spross, Executive Director

FY 2023-2024 METCOM Budget Worksheet
\$128,000 radio project funds included

ACTUAL 2020-2021	ACTUAL FY 2021-2022	ADOPTED FY 2022-2023	FUND ACCT	DESCRIPTION	PROPOSED BUDGET	FISCAL YEAR 2023-2024		
						APPROVED BUDGET 3/14/2023	ADOPTED BUDGET 5/30/2023	
9-1-1 OPERATIONS FUND REVENUE								
545,676.00	735,661.00	864,809.00	4010	Working Capital Carryover	1,331,280.00	1,331,280.00	1,331,280.00	
2,754.41	2,915.11	1,000.00	4020	Interest Revenue	1,000.00	1,000.00	1,000.00	
734,949.59	938,118.63	900,000.00	4030	State 9-1-1 Telephone Tax Rev.	912,000.00	912,000.00	912,000.00	
176,571.15	193,879.97	197,524.09	4040	Woodburn Fire District	204,399.90	204,399.90	204,399.90	
18,588.52	20,410.76	20,794.38	4050	Monitor Fire District	21,518.23	21,518.23	21,518.23	
33,365.32	36,636.05	37,324.66	4060	Hubbard Fire District	38,623.93	38,623.93	38,623.93	
15,844.10	17,397.26	17,724.26	4080	St. Paul Fire District	18,341.24	18,341.24	18,341.24	
90,966.88	92,829.68	94,574.52	4090	City of Hubbard (Police)	97,866.66	97,866.66	97,866.66	
210,440.44	216,753.65	216,753.65	4100	Woodburn Ambulance Services	223,256.26	223,256.26	223,256.26	
499,238.46	509,462.26	519,037.99	4110	City of Woodburn (Police)	537,106.22	537,106.22	537,106.22	
12,410.30	47,524.76	22,000.00	4120	Miscellaneous Revenue	22,000.00	22,000.00	22,000.00	
10,065.08	11,051.75	11,259.48	4140	Drakes Crossing Fire District	11,651.42	11,651.42	11,651.42	
31,131.17	34,182.89	34,825.39	4150	Mt. Angel Fire District	36,037.66	36,037.66	36,037.66	
82,709.74	84,403.47	85,989.90	4160	City of Mt. Angel (Police)	88,983.29	88,983.29	88,983.29	
81,325.09	89,297.20	90,975.61	4170	Silverton Fire District	94,142.47	94,142.47	94,142.47	
211,369.32	215,697.87	219,752.08	4180	City of Silverton (Police)	227,401.65	227,401.65	227,401.65	
153,079.24	157,671.36	136,175.33	4600	USFS & BLM	140,260.68	140,260.68	140,260.68	
94,445.95	96,380.04	98,191.58	4700	City of Aumsville	101,609.73	101,609.73	101,609.73	
211,047.37	215,369.33	219,417.36	4710	City of Stayton	227,055.28	227,055.28	227,055.28	
39,270.71	40,074.87	40,828.11	4730	City of Turner	42,249.38	42,249.38	42,249.38	
40,340.75	41,550.97	41,550.97	4750	Marion County Public Works	42,797.50	42,797.50	42,797.50	
53,830.94	59,107.87	60,218.85	4760	Aumsville RFPD	62,315.07	62,315.07	62,315.07	
12,170.93	13,364.03	13,615.22	4770	Detroit/Idanha RFPD	14,089.17	14,089.17	14,089.17	
17,708.07	19,443.96	19,809.43	4780	Gates RFPD	20,499.00	20,499.00	20,499.00	
76,969.37	84,514.50	86,103.02	4790	Jefferson RFPD	89,100.27	89,100.27	89,100.27	
59,652.42	65,500.00	66,731.13	4800	Lyons RFPD	69,054.05	69,054.05	69,054.05	
26,445.95	29,038.44	29,584.20	4810	Mill City RFPD	30,614.03	30,614.03	30,614.03	
67,341.36	73,942.71	75,332.52	4820	Stayton RFPD	77,954.85	77,954.85	77,954.85	
54,185.57	59,497.26	60,615.56	4830	Sublimity RFPD	62,725.59	62,725.59	62,725.59	
58,568.96	64,310.33	65,519.10	4840	Turner RFPD	67,799.85	67,799.85	67,799.85	
114,067.91	117,489.95	117,489.95	4850	Santiam Memorial Hospital	121,014.65	121,014.65	121,014.65	
7,867.14	8,106.10	8,349.28	4900	Misc SCCC Rent	8,599.76	8,599.76	8,599.76	
<u>3,844,398</u>	<u>4,391,584.03</u>	<u>4,473,877</u>	*****	TOTAL 9-1-1 COMMUNICATIONS FUND REV.	<u>5,043,348</u>	<u>5,043,348</u>	<u>5,043,348</u>	
			*****	TOTAL 9-1-1 COMMUNICATIONS FUND REV.	<u>5,043,348</u>	<u>5,043,348</u>	<u>5,043,348</u>	

Proposed Budget FY 2023-2024

ACTUAL FY 2020-2021	ACTUAL FY 2021-2022	FY 2022-2023 ADOPTED BUDGET	FUND ACCT	DESCRIPTION	FISCAL YEAR 2023-2024		
					PROPOSED BUDGET	APPROVED BUDGET	ADOPTED BUDGET
OPERATIONAL EXPENDITURES							
PERSONNEL SERVICES							
1,568,426.61	1,571,017.62	1,768,787	5010	Salaries	1,975,677	1,975,677	1,975,677
176,856.31	175,079.30	118,278	5020	Overtime	100,000	100,000	100,000
4,386.58	6,311.42	0	5030	Workers Comp Premium (under 6120 as of 2023-;	0	0	0
132,094.62	131,132.10	146,003	5040	FICA	158,108	158,108	158,108
375,704.91	309,548.71	441,170	5050	Medical, Dental Insurance (+ OPL 2023)	480,855	480,855	480,855
366,541.16	411,326.32	460,952	5060	Retirement	533,143	533,143	533,143
6,857.47	7,647.24	6,623	5070	Life, Long Term Disability and AD & D Ins	7,165	7,165	7,165
2,630,867.66	2,612,062.71	2,941,813		*** TOTAL PERSONNEL EXPENSES *****	3,254,947	3,254,947	3,254,947
MATERIALS & SERVICES							
37,582.30	35,738.68	41,000	6010	Telephone Services	50,000	50,000	50,000
-672.71	2,009.43	4,500	6020	Office Supplies & Printing	4,500	4,500	4,500
493.33	470.86	800	6030	Postage	800	800	800
3,703.57	7,660.37	9,120	6040	Office Machine Rental	7,500	7,500	7,500
1,603.87	4,733.64	16,500	6050	Travel Reimbursements	17,000	17,000	17,000
0.00	67.80	1,000	6055	Public Education Program	1,000	1,000	1,000
10,952.42	9,500.82	19,000	6060	Training, Conference, Memberships	19,500	19,500	19,500
1,915.20	2,360.00	4,000	6070	Office Equipment Repair / Maintenance	4,000	4,000	4,000
187,455.30	164,734.47	198,403	6080	Communications Equipment Repair Maintenance	177,031	177,031	177,031
50,449.99	82,909.30	54,000	6090	Engineer & Technical Services *	64,400	64,400	64,400
18,066.00	18,969.50	24,000	6100	Rent, Utilities & Maintenance	24,000	24,000	24,000
18,889.47	18,911.54	106,405	6105	Back Up Building Services / Utilities *	106,570	106,570	106,570
22,644.00	24,049.00	32,636	6120	Property, Liability, Bond Insurance & Workers Ct	34,670	34,670	34,670
13,932.56	33,848.34	31,000	6130	Administrative & Legal Services *	28,000	28,000	28,000
18,268.37	18,131.00	18,500	6140	Accounting & Payroll Services *	22,700	22,700	22,700
6,507.73	3,351.61	11,000	6150	Materials & Services	11,000	11,000	11,000
391,791.40	427,446.36	571,864		** TOTAL MATERIALS & SERVICES EXPENS*	572,671	572,671	572,671
OPERATIONAL CAPITAL OUTLAY							
12,482.26	14,354.92	15,000	7010	Office Equipment Replacement	227,166	227,166	227,166
11,746.98	5,561.21	38,500	7020	Communications System	64,955	64,955	64,955
24,229.24	19,916.13	53,500		** TOTAL CAPITAL OUTLAY EXPENSES **	292,121	292,121	292,121
DEBT OBLIGATION							
47,220.61	47,220.61	-	8020	Console System Obligation	-	-	-
47,220.61	47,220.61	-		** TOTAL DEBT OBLIGATION **	-	-	-

Proposed Budget FY 2023-2024

CONTINGENCY

0.00	0.00	291,459	9010	Operating Contingency	291,459	291,459	291,459
0.00	0.00	291,459		** TOTAL CONTINGENCY **	291,459	291,459	291,459

DEVELOPMENT EXPENDITURES

PERSONNEL RESERVE FUND

0.00	0.00	8,000	5025	Accrued Vacation and Annual Leave Accruals	8,000	8,000	8,000
0.00	0.00	2,700	5040	Social Security for Annual Accrual	2,700	2,700	2,700
0.00	0.00	3,150	5050	Retirement for Annual Accrual	3,150	3,150	3,150
1,109.60	0.00	10,000	5085	Unemployment Reserve	10,000	10,000	10,000
1,109.60	0.00	23,850		** TOTAL PERSONNEL RESERVE FUND **	23,850	23,850	23,850

RESERVE CAPITAL OUTLAY FUND

14,628.00	1,005.00	22,000	7030	Facilities Reserves	29,500	29,500	29,500
0.00	1,044.57	106,036	7040	Furniture Reserves	25,000	25,000	25,000
0.00	0.00	463,355	7050	Communication System Reserves	553,800	553,800	553,800
14,628.00	2,049.57	591,391		** TOTAL RESERVE CAPITAL OUTLAY FUND	608,300	608,300	608,300

3,109,846.51	3,108,695.38	4,473,877		*** TOTAL 9-1-1 EXPENDITURES ***	5,043,348	5,043,348	5,043,348
--------------	--------------	-----------	--	---	-----------	-----------	-----------